

CONTACT

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EDUCATION

Technical Institute of Erbil

Diploma in Accounting
1992 - 1994

University of Mosul

Diploma in Warehouses
1990 - 1992

SKILLS

- Management Skills
- Accounting
- Customer Relations
- Supervising
- Leadership
- Computer skills: Microsoft Office (Word, ,Excel)
- Professional Email Communication

LANGUAGE

Kurdish ██████████
English ██████████
Arabic ██████████
Turkish ██████████

SIRWAN OMER

Accountant

ABOUT ME

I am a dedicated and results-driven accountant with over 27 years of professional experience in the aviation, logistics, and international service sectors. Throughout my career, I have built a strong foundation in financial management, operational coordination, and leadership through roles with Turkish Airlines, the United Nations, and other respected organizations. I am recognized for my accuracy, professionalism, and ability to perform effectively in high-pressure environments. Fluent in several languages and adaptable to diverse work cultures, I bring commitment and efficiency to every role I undertake.

EXPERIENCE

Manager and Accountant Nov 2017 - Apr 2025

Ster Group (Turkish Airlines Erbil GSA)

- Responsible for making accounts for Turkish Airlines GSA travel agencies.
- Work with close collaboration of Turkish Airlines Erbil management and GSA manager as well.
- Cash collection from the agencies, deposit in bank and transfer to Turkish Airlines.
- Security of all payments and ensure all the accounting requirements are fulfilled.
- Supervision of financial operations including salaries and other payments.
- Preparing daily, weekly and monthly financial reports.
- Receiving cargo sales and transferring to Turkish Airlines.
- Preparing the governmental required documents such as social security.
- Managed daily airline operations with a focus on efficiency and safety.
- Supervised and trained staff to maintain high service standard.
- Built strong relationships with international partners and airport authorities.
- Contributed to operational planning and performance improvement initiatives.

Operation Officer

Jun 2013 - Nov 2017

Zagros Jet

- Supervised the operation of call center staff.
- Collected the daily sales and liquidated accounts with finance department on weekly bases.
- Managed the visa application department and supervised visa application process for customers when required.
- Assisted the agency support department through creating agencies user accounts and their balance control in the booking center.
- Prepared accounting financial reports and recon ciliated accounts with agencies.
- Prepared payroll list.

Ticketing and Airport Operation Staff

Jun 2007 - Jun 2013

Zagros Air

- Issued tickets for customers, cancelled and rescheduled them when requested.
- Supervised passengers check in at the airport and reported data obtained.
- Collected excess luggage fees when applicable.
- Followed up lost baggage and kept passengers updated.
- Paid and transferred due amounts of charter flights, catering, fuel, handling and landing amounts.

Supplier

Dec 2004 - Jun 2007

Korean Army

Purchased and insured receipt of all civic items required by the Korean army in Erbil.

Warehouse Keeper

Oct 1997- Nov 2003

United Nations (WFP)

- Supervised daily food truck movements from Mosul to Erbil.
- Supervised storage of the arrived items in a proper way.
- Supervised distribution of the items to the agents.
- Participated in the Erbil population census survey.

All references are available upon request