

Fatima Hashim

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EXPERIENCE

Senior Accountant – BaseLine Co. Kurdistan, Erbil

Dec 2024 - Feb 2026

Oversaw accounting for multiple subsidiaries.

Verified invoices and receipts against system entries, acting as an internal auditor.

Prepared concise monthly income statements for easy comparison across periods.

Analyzed financial ratios to monitor performance trends.

Generated monthly management reports to support decision-making.

Handled expense recording, reconciliations, and account balances.

Accountant - Enzahome, Iraq

Jan 2021 - Sep 2024

Managed cash transactions (receipts and payments).

Recorded expenses and issued Sales/Purchase invoices

Priced materials based on cost analyses.

Prepared and processed payroll.

Obtained approvals from CFO/GM before payments.

Reconciled accounts and prepared balance confirmations.

Assisted in monthly and annual income statement and balance sheet reports.

Conducted quarterly and annual inventory reconciliations.

Evaluated materials for branch divestment.

Accountant– Lalav Airport View, Iraq

Jun 2020 - Dec 2020

Managed installment-based accounting system.

Recorded construction expenses and allocated to cost centers.

Prepared payroll and monthly expense reports.

Handled accounts payable for key suppliers.

Processed petty cash purchases.

Prepared fixed assets and monthly sales reports.

Accountant (Internship) – Delta Communications, Iraq

Jul 2018 - Sep 2018

Processed and entered invoices into the accounting system with accuracy and attention to details.

maintained organized records of invoices to support financial department.

EDUCATION

Baccalaureate (B.S.), Gazang High School, Erbil

Sep 2014 - Oct 2015

Accounting (B.Sc.), Salahaddin University, Erbil, Iraq

Dec 2015 - Jul 2019

Marketing Management

International Accounting

Advanced Cost Accounting

Control and Auditing

Tax Accounting

Microsoft Excel

Supporting documents and certificates are available Upon request.

CFO:Safwan Karimo (Baseline co.)

No : 07738524411

PROFILE

Dependable accounting professional acknowledged for reliability, integrity, and quick learning ability.

Energetic and ambitious with strong problem- solving abilities

Goal- driven and team- oriented personality capable of working under high pressure.

COMPUTER SKILLS

Microsoft Word, Excel, and

PowerPoint ,outlook +

Accounting systems.

PROFESSIONAL TRAINING:

Golden Al-Asseal Level 1 ICT, Word, Excel, and PowerPoint

An Introduction to Sale Process (IREX organization).

Certification and Awards

Certificate of Appreciation employee of the month October 2022.

LANGUAGES

English (Good)

Kurdish (Mother tongue)

Arabic (Native)

Turkish (Good)