

REKAN ISMAEL ABDULLAH

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SKILLS

- Multitask prioritization
- Excellent verbal, nonverbal and written communication skills
- Problem Solving
- Inventory Management
- Document Management
- Teamwork & Initiative
- Policy Planning / Implementation
- Technical Specification Development
- Reporting and Analysis
- Technical Help desk

TECHNOLOGY SUMMARY

- **Server Platforms:** Basic Linux (Red hat7), Windows Server 2016-2022 (Active directory, DNS, GPO's, Share folder, Print server, WDS, WSUS, Server Backup) and Microsoft azure platform.
- **Client Platforms:** Win7, 10, Mac, Ubuntu
- **Virtualization:** VMWare workstation, VMware vSphere (ESX 8.x), Virtual Box, Microsoft Hyper-V.
- **Networking:** LAN, TCP/IP, L2&L3 Switches (VLAN, Trunk, VTP, STP, Ether channel), Routing protocols (RIP, OSPF, EIGRP), VPN.
- **Security:** Firewalls (Fortinet, Barracuda), Anti-Virus Tools (Norton, Kaspersky Security Center).
- **Storage:** Tape Library, NAS, SAN Storage.
- **Camera System (CCTV):** Hikvision and Dahua systems.
- **Software:** MS Office (Word, Outlook, Excel, Power Point, Visio, Project), Office 365.
- **Other Software's:** Veritas, Veeam Backup & Replication, SCCM, Acronis Cyber Backup, Remote desktop, SIEM-IBM QRadar.
- **Development:** Providing computer skills and defining new technology for company staff.

WORK EXPERIENCE

IS Bank – Turkey IS Bank

System Specialist, Nov, 2020 – Present

- Assist HQ team for designing, preparing and install new data center based on Central Bank-Iraq policies and regulations.
- Installing Linux Red hat OS, windows server 2016 active directory and polices, Esxi VMware Virtual machines and storage.
- Supervising Data center protection system installation (Fire alarm, fire and sense detector, Fm-200 and fire extinguisher).
- Ensuring all documentation and asset record information appropriately recorded in the organization.
- Ability to identify problems and clearly communicate strategic solutions to clients.
- Helpdesk support: Installation & configuration of a company's computer hardware, operating systems and applications.
- Maintenance and monitoring of computer networks and systems.
- Meet with prospective clients to determine bank requirement.
- Assist HQ team for upgrading plan (windows patches, firewall policies and network security)
- Managing inventory and assets, consumables and other supplies
- Managing contract and agreements(Internet, SLA)
- Set up company mobile phones and applications (mail and bank applications)
- Monitoring IT infrastructures (Core banking system, Firewall connectivity and other resource)
- Participating in a senior management meeting dedicated to developing comprehensive policies, regulations, standards, and guidelines for IT and information security across our Iraqi branches.

Sima Group**Group IT Specialist, April, 2018 – Oct, 2019**

- Helpdesk Support.
- Responsible on IT planning, procedures updating
- Preparing weekly report and analyzing department requirements.
- PBX, Panasonic KX-TA824 advanced hyper and Elastix telephony system configurations.
- Installing Windows Server 2016 roles and features.
- Network Configuration (Cisco Switches, HP Switch, Barracuda Firewall, Mikrotik and CCTV).
- Storage configuration (Synology, Qnap)
- Wireless controller (Ubiquiti)

Ronin Petroleum Trading - Sima Group**Executive assistant and Admin Officer, Oct, 2016 – Apr, 2018**

- Manage information flow in a timely and accurate manner
- Acting as the point of contact between the executives and internal or external colleagues
- Organizing meetings and making travel arrangements and detailed travel itineraries
- Taking dictation and minutes and writing them up subsequently
- Maintaining the current filing and database system, and looking for ways to improve current systems
- Preparing PLATT information and reported to the General Manager and partner's (Oil and Gas prices)
- Tracking and following site activities
- Information Technology Support

Kalegran Ltd. Oil & Gas**IT Expert, Jun, 2014 - Sep, 2015**

- Working with Data Center environment (Server 2008, 2012 and Virtualizations EXSI 5.5).
- Help Desk Support manager.
- Assist in hardware, special software installation and maintenance of workstations, network equipment
- Ensuring site activities and inventory Responsibilities
- Storage configuration responsibilities (Qnap, Synology).
- Installing and supporting Active Directory users, Virtual Machines and related applications
- Build, deploy and maintain workstation and build machine environments for employees according to group standards
- Provide technical support on Desktop facilities
- Provide information to Team Members on established policies, procedures, and services provided
- Research, review and recommend hardware and software improvements, strengthening IT infrastructure

Kar Group – Khourmala Power plant- Erbil/Iraq**Information Technology & Document Controller, Apr, 2012 - Jun, 2014**

- Planning and designing Network with providing internet for more than 450 hotspot users
- Installing and assembly Mikrotik routers PTP & PTMP (Rb751, Rb433AH, RB 711 and CCR 1036)
- Wireless Router configuration (TP-link, EnGenus, Nano Station M2, M5 and Rocket M2)
- Defining and Controlling CCTV device on the Network

- PBX project Supervisor
- Installing Finger print device and preparing reports schedule based on accounting department
- Reporting department status
- Ensuring the confidentiality of all documentation and information
- Anticipating and meeting the needs of an office
- **Responsible for document Controller**, establishing and maintain an effective filing and archiving system for paper and electronic documents and files with Ensuring that all designed document versions are accurate, up to date and distributed to relevant parties (Siemens and ABB manual documentations)

Modern Iraq Company–Erbil/ Iraq
Technical Support, Jun, 2010 - Dec, 2010

- Helpdesk support (Prepare Laptops, workstations, wireless devices, Scanner and Printers)
- Provides technical assistance to end users on the LAN and remote users connected to the Company Network
- Assists the Director of Network & Infrastructure in maintaining basic network operation and provides backup as necessary (Windows Server 2003-2008)
- Investigate network related problems, identify their source, determine best possible solutions
- Installing Anti-virus protection servers and Client Side
- Asset Documentation

EDUCATION

Newroz University – Dohuk - Iraq
Bachelor degree in Computer Science and Information technology – 2009

LANGUAGES

Kurdish	Arabic	English	Turkish
<i>Native</i>	<i>Fluent</i>	<i>Fluent</i>	<i>Basic</i>

TRAINING & CERTIFICATION

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|---|-------------|
| • Certified VMware vSphere 8.x Professional VCP-DCP – (488042076) | Erbil 2024 |
| • Certified information security manager (CISM) - 242577447 | Erbil 2024 |
| • Training - MCSA 2016 | Erbil 2019 |
| • Training - Mikrotik MTCNA | Erbil 2018 |
| • Training - MCSA 2012 | Erbil 2016 |
| • Training & certificate - CCNA 200-125 - ID: CSC012830448 | Erbil 2015 |
| • Training - VSAT | Erbil 2014 |
| • Business English & Reporting Course | Turkey 2012 |

REFERENCES

Reference available upon request,