

SUMMARY

Multifaceted logistics and operations professional with over 21 years of experience across private sector and humanitarian organizations. Demonstrated success in inventory control, procurement, warehouse management, and field coordination. Known for reducing operational inefficiencies, enhancing team performance, and ensuring compliance with international logistics standards. Skilled in leading cross-functional teams, optimizing supply chains, and delivering results under pressure.

EXPERIENCE

2024 - 2025	Operations Team Leader – Logistics Midea Taqeef - Iraq • Led inventory operations with a 60% reduction in stock discrepancies through enhanced monitoring and reporting. • Achieved 100% success rate in emergency inventory audits within compressed timeframes. • Boosted operational efficiency by 30%, particularly in B2B logistics workflows. • Completed 12 scheduled inventory audits within one year, exceeding organizational benchmarks. • Delivered 100% management satisfaction through accurate reporting and strategic inventory insights.
2023 - 2024	Logistics Coordinator Korek Telecom – Baghdad • Appointed as the first logistics coordinator for the project management division. • Managed supplier relations, warehouse operations, and shipment coordination to resolve critical supply chain issues. • Supported logistics restructuring following the closure of the southern branch due to financial constraints. • Ensured compliance with national and international shipping regulations while optimizing delivery schedules.
2017 - 2022	Logistics Assistant – Baghdad Office Oxfam NGO – Iraq • Coordinated residency permits and security approvals for field teams. • Oversaw warehouse operations and ensured alignment with procurement and compliance protocols. • Reduced operational costs through strategic vendor negotiations and improved purchasing oversight. • Maintained accurate inventory records and streamlined logistics documentation processes.
2014 - 2017	Logistics Assistant – Warehouse Operations NRC NGO – Baghdad • Supported procurement and logistics functions in accordance with NRC policies and donor requirements. • Maintained vendor databases, updated market prices, and ensured timely delivery of supplies. • Prepared procurement reports and coordinated payment tracking with finance teams. • Ensured proper filing and scanning of contracts and logistics documents for audit readiness.

2011 - 2013

Field Officer

Siemens – Baghdad

- Achieved 90% accuracy in field-level material handovers and documentation.
- Successfully organized operational events with full coordination between administrative and execution teams.
- Monitored field activities and ensured adherence to safety protocols.

2004 - 2011

Logistics Assistant

American Bechtel Company – Baghdad, Iraq

- Managed end-to-end logistics operations for infrastructure and implementation projects over a 7-year tenure.
- Achieved an 80% success rate in the timely and accurate preparation of raw materials throughout the project lifecycle.
- Oversaw the receipt and dispatch of over 100 distinct material types with zero recorded errors, ensuring full compliance with quality and documentation standards.
- Recognized twice as “Top Employee of the Year” for outstanding performance, reliability, and operational excellence.
- Coordinated procurement tracking, supplier follow-up, and material verification to ensure seamless supply chain continuity.

EDUCATION

2001

Diploma in Technical Studies

Technical Institute of Baghdad

CERTIFICATES

Training of Trainers

Alkhaleej Company

HSE Training

RRC

Stay Safe Course

IFRC

Financial Management

Coursera

Child Protection & General Protection

TDH/Swiss

Security in Field Operations

United Nations

Anti-Corruption Training

Kaya & Oxfam

Complex Humanitarian Emergencies

Harvard Humanitarian Academy

Warehouse & Transport Management

Logistics Management Group

SKILLS

Inventory & Warehouse Management	Time Management & Problem Solving
Procurement & Vendor Coordination	Communication & Presentation
Strategic Planning & Cost Optimization	Computer Proficiency (MS Office, Internet Tools)
Team Leadership & Staff Training	Adaptability under Pressure
Field Operations & Safety Compliance	Decision-Making & Self-Management
Report Generation & Documentation	

LANGUAGES

Arabic	Native	English	Fluent
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