



OSAMA TAHA MOHAMMED

ADMINISTRATOR

PERSONAL INFORMATION

I was born in Erbil. I have a bachelor's degree in business administration and a diploma in accounting. I have strong relationships with people my age and I am very detail-oriented in my work. I have always been able to bring conflicting people together and solve problems through discussion.

EXPERIENCE AND VOLUNTEERING

Food Delivery Telebat

- Delivered food by car.
- Car captain for over 100 drivers.

Mifsim Spices

- Sales employee.

Kamal Company

- Accountant working on Microsoft programs.

Own Business

- A shop specializing in selling electrical appliances.

Volunteering

Participating in volunteer work has always been new and I have learned new things from it.

- Participated in water distribution and also distributing goods to orphaned children at the Barzani Charity Organization.
- Cleaned mosques during Ramadan with EPU College and distributed food to internal departments and many other volunteer activities.

Certificates

- Summer training for 4 months at the Barzani Charity Organization.
- HR administration for 2 weeks.
- Accounting system for 1 month.
- Participated in CEO TALK.

CONTACT

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📍 Erbil - Rasti

EDUCATION

Erbil Polytechnic College

- BUSINESS ADMINISTRATION
2020-2024
- MICROSOFT OFFICE 20
- 2 ENGLISH LANGUAGE
CERTIFICATES

SKILLS

- Project Management
- Social Relations
- Teamwork
- Team Leadership
- Effective Relationship Building
- Critical Thinking

LANGUAGE

		R		W		L		S
ENGLISH		90%		90%		80%		90%
ARABIC		80%		50%		50%		40%