

CURRICULUM VITAE

PERSONAL INFORMATION

Name	Emily dinkha hermiz sana
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Nationality	Iraqi (with Italian residence)
Date of Birth	26May84

EDUCATION AND TRAINING

• Dates (from – to)	Sep2002-Sep2007
• Name and Type of Organization Providing Education and Training	Engineering College - Software Dept., Salahaddin University, Erbil, Iraq
• Principal Subjects/Occupational Skills Covered	Software Branches (Network, Database, AI, Data Communication, etc).
• Title of Qualification Awarded	B. Science degree in software engineering.

PERSONAL SKILLS AND COMPETENCES

Language	Fluent in Arabic, Very Good in Italian, Good in English, Assyrian my Mother Language.
Technical skills And competences	Computers skills I have good practice and knowledge in: Software: Ms-windows, ms-office, internet. Equipment's skills Capable of operating office tools, hardware and software Computers maintenance, helpdesk.

MY EXPERIENCE

In Communication Domain for 33 Months in Newroz Telecom Company (for Telecommunication):	October 2007 / April 2008 as an IN Engineer. May 2008 / July 2008 in Bill Department. August 2008 May 2009 as CDMA Engineer (BSS Engineer). June 2009 till June 2010 as a Switch Engineer& Land line Telephones Administration
In Banking Domain for 6 Months in Bank of Baghdad	July-December 2010 in Customer Service Department
In al-Khateeb W Alami Company for 11 Months	February- October 2011 as a Secretary in the "Water Supply Improvement Project" Office
In Mar Qrdakh School for 2 Scholastic Years	November 2011 – May 2013 as a Technical Support and a Kinder Garten Teacher
In Caritas Alwebdeh Branch for 6 Months	September 2013 – February 2014 as a Technical Support (Software and Hardware)
In Montet Citadel/Switzerland for One Year	From November 2015- November 2016 as a Technical Support for Computers and Networks Systems. Also, events Support, Video Projection, and a Small Sound System Installation and Management.
In Lady of Nazareth school/ Jordan for 2 Scholastic years	From September 2017 – May 2019 as a Cristian religion Techer
In the Movement of Focolare Center for More Than Two Years	From July 2019 -Jenuary2022 as: an IT Security Management Server Administrator: Basic Interventions in Settings, Space Management, etc. Cloud User Management (Remote Desktop, Active Directory) Exchange Mail Management (e-mail) PC and Laptop Settings and Maintenance Technical Assistance to the Employees of the Offices Wi-fi and lan Network Management Consultancy for the Financial Communication Management Program (final accounts) Printer Management (Network and Local) Antivirus Management (AVAST) Purchases: Computers, Notebooks, Spare Parts, Accessories, Toners, etc. Backup: Control of Local Backups Management of Error Reports / Changes to the Specific Programs of the

Institutions

Basic Interventions on the Databases in the SLQ Server

Commercial Program License Control (Office, Antivirus)

Preparation of Procedures and Guides for the Various Programs

Helpdesk

In RT Ban

August 2022 – till today as a Domiciliation and Credit Officer