

Rasan Sardar Ahmad



Personal Information:

Full name: Rasan Sardar Ahmad
Contact number (mob): /IRQ. +9647501818886
Email: Rasan.sardar63@gmail.com
Address: Erbil- Rena towers
Date of Birth: 19st January 1994
Marital status: Married
Nationality: Iraqi-Kurdish

Education Background:

Bachelor Degree, Geology Department
At Salahaddin University
Location: Erbil-Iraq
Completion date: June, 2017

Work Experience:

Procurement Manager & HR MANAGER

At Intex for decoration and more factory
Date : 5/08/2024 to 25/07/2025
Location : Southern Industry near Haji Sherzad oil , Erbil , IRAQ

- Procurement Manager of tow different factory .
- Purchase all supplies required from the factory.
- Planning and making purchases and providing a preferred report on purchases.
- Allocating part of the company budget for purchases.
- Record all goods, commodities and services received and keep records
- Hiring and recruitment
- Creating job description and design
- Planning and schedules
- Documenting rules and regulations

Procurement Manager

At Barz pipe and Steel factory
Date : 1/09/2021 to 1/08/2024
Location : Kirkuk road , Murtkay Gawra , Sablagh Village , Erbil , IRAQ

- Procurement Manager of tow different factory .
- Purchase all supplies required from the factory.
- Planning and making purchases and providing a preferred report on purchases.
- Allocating part of the company budget for purchases.
- Record all goods, commodities and services received and keep records

Pharmacy Manager & HR Manager

3 different pharmacies (Shadamar, Shakizh, Runaki daroon Pharmacy)

Date: 3/2018 to 31/08/2021

Location: Erbil - Iraq

- Owner and manager of three different pharmacies.
- Supervising sales assistants, cashiers, shelf stockers, and other pharmacy employees
- Ordering pharmacy supplies and controlling the inventory daily
- Maintaining an approved drug and controlled substances list and verifying expiry dates.
- Monitoring product displays and shelves, as well as the general appearance of the pharmacy
- Keeping account books and systems up to date, and manage budget, income, target and profit.

Sales Manager

At Celia Company (Canned Milk Products)

Date: 1/12/2019 to 31/12/2021

Location: Erbil - Iraq

- Selling canned milk products to pharmacies using solid arguments to prospective customers
- Performing cost-benefit analyses of existing and potential customers
- Maintaining positive business relationships to ensure future sales
- Achieve agreed upon sales targets and outcomes within schedule

Team Leader

At ToGetHair Company (Cosmetics)

Date: 01/05/2019 to 30/11/2019

Location: Erbil – Iraq

- Selling Cosmetics to pharmacies using solid arguments to prospective customers
- Performing cost-benefit analyses of existing and potential customers
- Maintaining positive business relationships to ensure future sales
- Achieve agreed upon sales targets and outcomes within schedule

Medical Sales representative

At Global Kurdistan medical company & Active Remedy medical company

Date: 1/1/2018 to 30/04/2019

Location: Erbil – Iraq

- Selling medicines to pharmacies using solid arguments to prospective customers
- Performing cost-benefit analyses of existing and potential customers
- Maintaining positive business relationships to ensure future sales
- Achieve agreed upon sales targets and outcomes within schedule and produce summery weekly report.
- Collect payment from customers based on the invoice and transfer it to accountant.

Cigarette HR manager**At Al-Ghasanya trading company****Date: 1/2/2017 to 31/12/2017****Location: Erbil – Iraq**

- Hiring and recruitment
- Creating job description and design
- Planning and schedules
- Documenting rules and regulations
- Developing workplace atmosphere

Language Skills:

- | | | |
|-------------------|---------------------|-----------------------|
| • Kurdish: | Speaking: Native | Writing: Excellent |
| • Arabic: | Speaking: Excellent | Writing: Excellent |
| • English: | Speaking: Good | Writing: Intermediate |
| • Turkish: | Speaking: Good | Writing: Basic |

Computer Skills:

MS Office Excel, Word, Power point**Level: Good****Other Information and soft skills:**

- Excellent verbal and written communication skills
- Being able to make connections with your clients
- Critical thinking and problem-solving skills
- Excellent negotiation skills
- Full, clean driving License.
- Being able to offer solutions to problems
- Being able to travel
- Being able to work under pressure in hard situations