



JITENDRA PATIL

MICROSOFT CERTIFIED SYSTEM ADMIN,
CISCO CERTIFIED - CCNA

CONTACT

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204, Mahadev Villa, Old
Belapur Rd, Kalwa (W), Thane -
400605

EDUCATION

2001
MUMBAI UNIVERSITY

• HSC

2004
MUMBAI UNIVERSITY

• Bachelor Of Commerce

KEY SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- Marathi
- Hindi
- English

PROFILE SUMMARY

IT Support Professional | Hardware & Networking Specialist | System Administration Expert

An accomplished IT Support Professional with 15+ years of comprehensive experience in delivering end-to-end technical support, system administration, and network management across diverse industries.

Proven expertise in:

- Hardware & Networking – Desktop/laptop troubleshooting, hardware upgrades, LAN/WAN setup, and network maintenance.
- System Administration – Installation, configuration, and management of Windows & other softwares
- IT Operations – End-user support, server management, system upgrades, backup solutions, and preventive maintenance.

Recognized for strong problem-solving skills, minimizing downtime, and implementing effective IT solutions that improve business continuity. Adept at managing IT infrastructure, ensuring network security, and supporting mission-critical systems with a customer-focused and collaborative approach.

WORK EXPERIENCE

Rubamin Sarl (Vulcanis LLC) - Congo - Africa FEB 2024 - FEB 2025
IT Administrator

- Single - Handedly managed Server, Sophos firewall, Wi-Fi router, Access Point Desktop, Laptop, Network Printer.
- Solving problems across 10 locations remotely.
- Repairing Desktop, Laptop and Printer
- Setup of Server, CCTV and Network for Rubamin Sarl
- Installation of softwares link SAP, AutoCad, Microsoft Access
- Keeping conference room up tp date with IT infra for Zoom and Microsoft Teams meetings for management

Sonawane Group- Kalyan, Maharashtra - India Sept 2023 - Feb 2024
IT Manager

- G - Suite account management
- Setting up Server, CCTV and Network for Gopal Krishna Group
- Management of Devices such as Desktop, Laptop, Printer, Antivirus server, Access Point, Fortigate Firewall and software installation
- Provided service to 140 internal users

Sayona Drinks Ltd, - Motisun Group, Dar es Salaam, Tanzania System and Network Administrator	Mar 2022 - Oct 2022
• Setting up Server, CCTV and Network for 3 business units across locations across Africa • Managing Desktop, Laptop, Printer, Antivirus server • Software installations • Developing, introducing and maintaining server networks and applications in the defined budget and TAT • Service provided to 100 internal users	
Steel Strong Valves (I) Pvt. Ltd. - Navi Mumbai, Maharashtra - India IT Administrator	Sep 2015 - Feb 2022
• Servers managing and administration - Server 2008, Server 2012 standard R2 • Remote management of Ahmedabad office • Procurement of new hardware and software • End to end hardware and software support needs • Responsible for tender processing	
VDA Solutions Pvt. Ltd. - Mumbai, Maharashtra - India Facility Engineer, Client - Cognizant	Nov 2014 - Aug 2015
• End to end system solution to meet IT business needs of Cognizant	
Comnet Solutions Pvt. Ltd - Mumbai, Maharashtra - India CMS Info Solutions Pvt. Ltd - Mumbai, Maharashtra - India Technical Executive - Client - Abu Dhabi Commercial Bank, Mumbai	Nov 2012 - Sept 2014 Jan 2008 - Oct 2012
• Senior Engineer, Facility management to provide overall IT system solutions to meet requirements of client • Maintained and created backup of financial transitions SOD and EOD • Maintained server and created backup of banking related servers (SBS, NSDL, Etreasury Server, Swift) • Procuring new hardware • Remotely managing Bengaluru and Fort Branch • Monitoring branch through CCTV camera and taking backup of DVR	
IT Source India Pvt. Ltd. Mumbai, Maharashtra - India Client - Sonal Garments Infotronics India Pvt. Ltd. Mumbai, Maharashtra - Field Engineer	May 2005 - Dec 2007 Nov - 2004 - Apr 2005

TECHNICAL QUALIFICATIONS

- NSE 2 Network Security Associate
- Fortinet Information Security Awareness
- Microsoft Certified System Administrator windows server 2003
- CCNA CERTIFIED Nov 2012
- Hardware and Networking Course from Jet king

KEY SKILLS

Server

Desktop

Printers

Routers

Backup

Switches

Firewalls

Email

Domain

Survillance

ERP Support

IT Helpdesk

IT Support

Biometrics