

Zanyar Ahmed



Personal details

Name
Zanyar Ahmed

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Address
sulaymaniah

Date of birth
October 26, 1995

Gender
Male

Profile

Detail-oriented and methodical professional with experience in inventory management and logistical coordination, skilled at maintaining accurate records and ensuring quality control in warehouse operations.

Education

Mathematics Oct 2014 - Jun 2018
College of basic education, Sulaymaniyah

Employment

Teller Nov 2023 - Mar 2024
Halabja group, Al Anbar
Major responsibility:
-Teller In the sales department
-receiving money and sending
-Preparation of sales department reports
-Monitor sales department employees

Warehouse manager Aug 2023 - Nov 2023
Wais tower project, Sulaymaniyah
Major Job Responsibilities:
- Supervise daily warehouse activities, inventory control, space management, logistics, floor productivity, and customer service.
- Develop actionable plans for warehouse loss prevention.
- coordinate and monitor the receipt, order, assembly, and dispatch of goods.

Warehouse manager Nov 2022 - Aug 2023
Aviculture company, Halabja
Major Job Responsibilities:
- Supervise daily warehouse activities, inventory control, space management, logistics, floor productivity, and customer service.
- Develop actionable plans for warehouse loss prevention.
- coordinate and monitor the receipt, order, assembly, and dispatch of goods.
- keep stock control systems up to date and make sure inventories are accurate.
- produce regular reports and statistics on a daily, weekly, and monthly basis.
- Oversee daily operations while controlling and managing inventory and logistics.
- Member of purchasing committee
- Supervise the delivery of the oversea products to site.
- Visit and investigate the oversea markets to find the best items and products required for the company.
- Other operational daily tasks

Warehouse officer

Mar 2022 - Nov 2022

Aviculture company, Halabja

Major Job Responsibilities:

- Preparing and completing warehouse orders for delivery or pickup according to schedule
- Receiving and processing warehouse stock products
- Performing warehouse inventory controls
- Complete diary logs into inventory
- Follow quality service standards and comply with procedures, rules, and regulations.
- Communicate and cooperate with supervisors and coworkers.
- Member of purchasing committee
- Preparing and creating spreadsheets and databases for daily inventory tasks

Accountant assistant

Jun 2015 - Jan 2016

Ssange young company, Halabja

Skills

Excellent interpersonal skills,demonstrated by communicating with clients, colleagues and non technical professionals on a daily basis



Able to work individually without direct supervision and also as a dedicated member of a technical team whenever required



Thinking outside the box and coming up with valuable and innovative ideas



Ihave excellent knowledge of information technology (IT), including microsoft office and financial and warehouse management systems



IT skills: Microsoft office- Excel, access, word, power point, etc.



I have experience and talent for investigating, analysing and researching a variety of different processes and offering practical improvements and solutions for the benefit of the organization.



Languages

English



Persian



Arabic



Hobbies

- Traveling
- Learning new things

Extracurricular activities

Senior Foreign purchases

Jul 2022 - Aug 2023

Aviculture company, Halabja

Major Job responsibility:

- Procurement of company materials and supplies abroad.
- Visits abroad to monitor procurement processes.
- Analyzed foreign market trends to identify potential cost-saving opportunities.
- Coordinated with international suppliers to ensure timely delivery of purchased goods.

Explanation

Flexible and quick learner, able to adapt to different fields such as Accounting and Human Resources, with strong willingness to develop new skills and take on responsibilities.