

NAWRAS ABO SAAED

Erbil, Iraq

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PROFILE

Experienced Accountant with a strong background in the restaurant and coffee distribution sectors in Erbil. Over 5 years of experience in accounting, financial reporting, and cost control. Skilled in Odoo ERP, Al-Ameen, and Advanced Excel. Proven ability to manage daily accounting operations, handle payroll, and prepare accurate financial reports.

WORK EXPERIENCE

Accountant – Caffè Vergnano Distribution Center | Erbil, Iraq | 2024 – 2025

- Recorded purchases, sales, and stock movements for coffee supplies.
- Reconciled accounts with suppliers and clients.
- Managed cost and margin analysis to support pricing decisions.
- Used Odoo ERP system and Excel for daily financial reporting.

Accountant – COSTOSO Pizza Restaurant | Erbil, Iraq | 2023 – 2024

- Managed daily sales reconciliation and supplier invoices.
- Prepared payroll for kitchen and delivery staff.
- Controlled inventory and reduced food waste by 15%.
- Reported monthly profit/loss statements to management.
- Used Odoo ERP system and Excel for daily financial reporting

Accountant – Solitaire Company | Damascus, Syria | 2019 – 2023

- Recorded daily financial transactions and prepared journal entries.
- Monitored and reconciled inventory records with warehouse data.
- Conducted periodic inventory audits and reported discrepancies.
- Supported the finance team with cost analysis and financial statements.

EDUCATION

Bachelor's Degree in Business Administration – Damascus University, Syria (2018–2022)

COURSES

Intermediate Accounting Training Course

SKILLS

- Technical: Odoo ERP System, Al-Ameen Accounting Software, Advanced Excel (financial modeling & reporting)
- Accounting: Payroll, Budgeting, Reconciliation, Auditing
- Soft Skills: Leadership, Communication, Time Management, Teamwork

LANGUAGES

- Arabic: Native
- English: Intermediate (B1) – capable of business communication

