

SAFA MUNTHER NOAMAN

Al-Kadmiyah _ Jowhrat Al-Muheet Complex | eghkltubymda598@gmail.com | 07830608632|

WORK EXPERIENCE

Supervisor at Maarif international School

Two weeks (30 Oct _ 6 Nov)

- Watch out students in the hallway
- Take students' attendance
- Check all classes and ensure that the teacher is present
- Take sick students to the nurse
- Send messages to the parents of absent students

English Teacher Assistant at Maarif international School

(Aug 2024_ Oct 2025)

- Teach Kg1 & Kg2 students
- Help students to do worksheets & crafts
- Organize classroom including materials & toys
- Prepare lesson materials
- Watch out students during breakfast & lunch time
- Guide students to their drivers

English Freelance Tutor

(Oct 2023 _ Jan 2024)

- Teach 5th,6th,1st,and2nd classes
- Prepare exam questions & homeworks
- Engage students in some fun games

EDUCATION

Becholer's ddegree in English Language & Literature,College of Arts,Mustansiriyah University.

(Nov 2019_ Jun 2023)

TRAINING & COURSES

- Level Up Program online (Jul 2023 – Apr 2024) – Sponsored by the U.S. Embassy of Baghdad.
Included: 150h General English (3 levels), 30h Business English, 30h Computer Skills, 60h Business Management, 10h Finance & Accounting, 10h Women's Legal Rights, and 15h Job Shadowing.
- Computer Course present – Cambridge Center (Nov 2022)
- TOT Course online – Al-Araqa Foundation for Culture & Development (Jun 2024) and Capital Center for Training & Development (Aug – Sep 2024)
- Legal Translation Course online – Iraq Localize Center (Jul 2024)
- Canva Course online – Trust Cultural Foundation (Aug 2025)

Languages

- Arabic (Mother language)
- English (B2)

SOFT SKILLS

- Positive attitude
- Organization skills
- Planning
- Time management

Technical Skills

- Word
- Excel
- Power point
- Canva