

EMAAD SHIEKH ADAM

+964-7515457112

@ Emaad701@gmail.com

<https://www.linkedin.com/in/emaad-adam-75084025a/>

Iraq, Erbil



EDUCATION

2010

- Bachelor of Commerce, Accounting
Tishreen University, Syria

EXPERIENCE

03/2024 - Present

Erbil, Iraq

- Accountant
Aramex International L.L.C
 - Processing daily accounting transactions.
 - Handle monthly, quarterly and annual closings.
 - Manage all accounting transactions.
 - Reconcile accounts payable and receivable.
 - Prepare and reconcile bank deposits, reconciling cash.
 - Communication with customers and vendor as required.
 - Working on multiple ERP systems (SAP S4 HANA, ARIBA), in addition to handling transactions via ARAMEX own application/SW.

04/2023 - 02/2024

Erbil, Iraq

- SAP B1 Junior Solution Consultant
Ejaf company
 - Providing consulting advice to customers on controlling and financial processes in SAP B1.
 - Assisting customers in the decision process.
 - Ability to give product related trainings to client.

01/2020 - 03/2023

Latakia , Syria

- Government Tax Auditor
Internal Revenue Service, Ministry of Finance
 - Conduct internal audits to ensure compliance with tax regulations.
 - Evaluate and analyze accounting systems and tax control units to reduce taxes.
 - Provide training to staff on tax regulations and procedures.

11/2016 - 12/2019

Hama, Syria

- Government Tax Auditor
Internal Revenue Service, Ministry of Finance
 - Enhanced tax compliance for {20} companies by streamlining filing processes and audit preparations.
 - Prepare tax audit reports.
 - Offer recommendations on proper tax filing and reporting.

02/2016 - 10/2016

Damascus , Syria

- SAMA TV Station
Accountant
 - Manage all accounting transactions.
 - Reconcile accounts payable and receivable

01/2013 - 01/2016

Latakis , Syria

- Accountant
NOUR Company
 - Daily accounting transactions.
 - Handle monthly, quarterly, and annual closings

TRAINING / COURSES

•SAP S4 HANA system

•SAP B1 system

•AL-Ameen Accounting Program

TRAINING / COURSES

•Microsoft Office (Word, Excel, PowerPoint, Outlook)

•Advanced Excel Formulas for accounting

CERTIFICATION

•Syrian Association of Financial and Accounting Professions

www.safap.org.sy