

Resume

R.RADHAKRISHNAN
ASSISTANT MANAGER TRANSPORT
BUILDING NO 36/1304, IInd Floor
OM CHS LTD, SUBASH NAGAR,
CHEMBUR EAST, MUMBAI-71
MAHARASHTRA, INDIA

Mobile/Whatsup/IMO: +919967812267

Email: radha.raju69@gmail.com / radhakrishnan.raju5@gmail.com

FOR POST: - ASSISTANT MANAGER-TRANSPORT

Carrier Objective

To obtain a valuable position in an working environment and implicate ideas for the future technologies emerging towards enhancement of the Esteemed Organization. I would be Dynamic, Sincere and Authentic towards my job and in a position to accept any type of Challenge

Academic Qualification

Subject	Institute/University	Year of Passing
Diploma in Mechanical Engineering	Bhartiya Shiksha Parishad (BSP), Aurangabad ,Maharashtra	July-2010
Diploma in Computer Application (D.C.A)	Nehru Yuva Kendra Sangatha (Govt.India) Cuddalore	Nov-1995
Diploma in Automobile Engineering	Gomathi Ambal Polytechnic. Malayadikurchi	Apr 1990

EXPERIENCE SUMMARY (Total Experience: - 27 Years) **(Oman – 12 Yrs & India- 15 Yrs)**

1. M/s. NAGARJUNA CONSTRUCTION COMPANY INTERNATIONAL LLC **SULTANATE OF OMAN (Since November 2007 TO July 2018)**

One among the premier engineering construction companies in India and Oman. They indulge in turnkey projects and large infrastructure projects like Roads, Bridges, Tunnels, railway embankments, Pipelines, Dams and Canals.

Projects Handled:

Dualization and Realignment of **AL AMERAT-QURIYAT & AL BATINAH HIGHWAY EXPRESS** road project for **MUSCAT MUNIICIPALITY (DIRECTORATE GENERAL OF TECHNICAL AFFAIRS)** with the client **PARSONS INTERNATIONAL & COMPANY LLC.**

Resume

Current Post: Asst.Manager Transport

As **Asst.Manager Transport**, I am responsible for

- *Monitoring efficiency and usage of all Company machinery & Vehicles by proper follow up and prepare reports and submit to General Manager Plants & Equipments.*
- *Planning for to get the optimum utilization and output from machinery at working sites.*
- *Direct dealing with Project managers and good communication ability for to arrange and shifting of heavy machinery.*
- *Reporting to GM (plant and equipment) and Project manager regarding any activity/incidents of machinery and take further essential actions.*
- *Coordination with GM (plant and equipment) regarding achievement of productivity of machinery, efficiency of operators and preparation for submission of daily, weekly and monthly machinery and operators schedule of works.*
- *Submission of Duty slips, time sheets and cost of estimates for machinery, fuel, Operator and drivers in weekly, monthly basis to the GM (plant and equipment) and Project manager.*
- *Coordination, submission and maintenance of daily working hours for all the machineries at site to contracts and planning department for monthly certification of the machineries invoices.*
- *Coordination with national drivers and operators and allocation of works for them as per the Oman rule.*
- *Coordination with hire machinery authority and Dealing with them for to get required machinery with minimum hire cost based on present market rate*
- *Preparation of Weekly / Monthly reports of vehicles and machinery.*
- *Preparation, maintenance and monitoring of fuel supply to machinery at site (Company and Hire)*
- *Execution of the works as per the schedule by supplying machinery and manpower as instructed by the Project managers and Site representatives*
- *Arrangements & Preparation of documents regarding new registration and renewal of machineries to ROP Clearance & Accident claims for MOTOR & CPM Policy*
- *Collection and preparation of breakdown reports of all machinery from sites and forwarding to Mechanical department for needful actions.*
- *Certifying of time cards and controlling of LDD drivers HDD drivers and operators.*
- *Maintaining all related records and files regarding the machinery & vehicles.*
- *Arrangement of vehicles for office staffs for local and official use.*
- *Adherence to all of the above.*

Resume

2. M/s ADITYA LOGISTICS INDIA PVT LTD (Navi Mumbai)

(June 2007 to Oct 2007)

Post Held: Asst.Manager Transport Division

Company Profile:

ADITYAS – a multi faceted company , having a fleet of more than 300 tankers, trucks and trailers that are ergonomically designed to provide maximum power, load and comfort to the driving force, fulfils the small and big business houses that trust them to deliver impeccable quality products and on time delivery. Having grown to become an indispensable part of the oil industry's major Corporate, Bharat Petroleum Corporation Ltd., Hindustan Petroleum Corporation Ltd., Indian Oil Corporation Ltd., Mangalore Refineries & Petrochemicals Ltd. ADITYAS has lifted more than two million tons of their products.

Project locations: Bitumen supply to all over India & Nepal

3. M/s Khalid Bin Ahmed & Sons LLC. Muscat – Sultanate of Oman

(May 2005 to May 2007)

Post Held: -Transport Officer

I was responsible for,

- *Based at Muscat Head office monitoring the efficiency and usage of all Company Machineries & Vehicles by proper follow up and prepare reports and submit to Transport Manager.*
- *Arrangements & Preparation of 'Hire Agreements' for hire vehicles including enquiry of required machinery / vehicle, finalization of rate & duration*
- *Preparation of Weekly / Monthly reports of vehicles and machineries.*
- *Arrangements & Preparation of documents regarding new registration and renewal of machineries to ROP Clearance.*
- *Collection and preparation of breakdown reports of all machineries from sites and forwarding to Mechanical department for needful actions.*
- *Preparation of registration papers for renewal of machineries & vehicles.*
- *Certifying of time cards and controlling of LDD drivers.*
- *Maintaining all related records and files regarding the machinery & vehicles.*
- *Coordinating with hire vehicle owners for any breakdown of hire machinery*
- *Certifying of hire vehicle time sheets, invoices and checking.*
- *Scheduling required vehicles for required sites as per the priority of sites and as per actual site requirement.*
- *Pre Planning and shifting machineries to site as per the requirement from site.*
- *Arrangement of vehicles for office staffs for local and official use.*
- *Certifying Fuel consumption reports.*

Resume

4. M/s K.V. SOMASUNDARAM & CO., Mumbai, INDIA

(Feb 1991 to Apr 2005) (Aug 2018 to Till Date – Part Time Job)

Nature of Work: Material Solvents & Chemical Transporting Company

Post Held: -Transport In charge

I was responsible for,

- Based at Mumbai Office monitoring the movement of all Company vehicles by proper Scheduling & Arrangements in time.*
- Organizing & Arranging all types of Transport Heavy Vehicles all over India as per preplanned schedules (with over 125 trucks of different make & capacity)*
- Transporting Scheduling*
- Workers scheduling*
- Marketing in Chemical Transport (Colleting and Organizing orders)*
- Customs clearance for Export and Import in Petroleum Solvents*
- Arranging for all Heavy Vehicles Minor fault repair & maintenance*
- Truck Documents clearance. (Pollution test, RC Book, Permit, Tax, Insurance, Diesel capacity, Fitness Certificate, Truck Load capacity)*
- Up and Down loading scheduling.*
- Interacting for all transporting related subjects.*
- Monitoring complete maintenance of all Transporting vehicles like Tata, Leyland, Eicher and handling of Stainless Steel Tanks 304, 306, Mild Steel Tanks, Rubber Lining Tanks & arrange for needful solution to avoid any type of problems.*
- Coordinating in Office Automation works like, Files maintaining and accounts works like outstanding review etc.*

Language known:

Language	Read	Write	Speech
English	Good	Good	Good
Tamil	Excellent	Excellent	Excellent
Hindi	-	-	Good
Arabic	-	-	Good
Malayalam	Average	-	Good
Telugu	-	-	Average

Resume

Personal information:

Name : R.RADHAKRISHNAN

Father's Name : Raju.K

Date of Birth : 09.06.1969

Gender : Male

Marital Status : Married

Nationality : Indian

Permanent Address : 17/20 V.O.C Street
Ulundurpet Tk
Villupuram Dt -606107
Tamilnadu , India

E-mail : radha.raju69@gmail.com
: radhakrishnan.raju5@gmail.com

Passport Details:

Passport No : N 8148837

Place of Issue : Muscat

Date of Issue : 09.05.2016

Expiry Date : 08.05.2026

Current Visa Expiry : 10.07.2018 (OMAN)



Yours sincerely

(R.RADHAKRISHNAN)

NCCIL/RO/CHR/EXP/AMPC/0212

26th JUNE 2018

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Mr. RADHAKRISHNAN RAJU**, Indian National holding Passport N 8148837 was working with us as Assistant Manager Transport during the period from **22-November-2007** to **08-July-2018** at our various major Projects.

During the tenure of his service with us, we found him hardworking, sincere and efficient. All of our staff members are pleased with him and feels comfortable in teaming and coordinating with him for the realization of organizational goals and objectives.

Mr. Radhakrishnan is being relieved from the services W.E.F. 09-07-2018 at his own accord and we wish him all success in his future endeavor.

For Nagarjuna Construction Company International L L C

Human Resources

شركة ناجارجونا للإنشاءات العالمية ش.م.م

Nagarjuna Construction Company International LLC

ص.ب ٣٦٧٨، الرمز البريدي ١١٢، روي، سلطنة عمان. هاتف: +٩٦٨ ٢٤٥٦٦٨٨١، فاكس: +٩٦٨ ٢٤٥٦٠٥٦١، س.ت ١٠١١٦٨٦
P.O. Box 3678, PC 112, Ruwi, Sultanate of Oman. Tel. +968 24566881, Fax +968 24560561, CR No. 1011686, www.nccilimited.com



بنو خالد بن أحمد

شركة خالد بن أحمد وأولاده ش.م.م KHALID BIN AHMED & SONS L.L.C.

17/08/2005

AGREEMENT 'B' GRADE

Mr. Radhakrishnan Raju
Passport No. A 2349099
KAS - 389

THIS CONTRACT supersedes any other Contract/Agreement that may have been made with the company. This Agreement is effective from the date of joining (17.05.2005) and valid for Two Years. Upon completion of 2 Years contract in a manner which is satisfactory to the Employer, and should the Employee so desire by mutual agreement, this Contract will be automatically extended for a further period of Two Years.

POSITION:

TRANSPORT CO-ORDINATOR

SALARY:

Basic Salary: R.O 190.000 (Rials Omani One Hundred & ninety only) per month.
Food allowance R.O 20/000 per month

ANNUAL LEAVE:

You will be entitled for 30 days paid leave after completion of full 12 months continuous employment. This paid leave does not include any allowances.

AIR FARE:

Upon completion of 18 months continuous service, you will be entitled for a free Economy Class return Air Ticket to your nearest International Airport valid for the approved leave period only. For any emergency if you are availing leave before completing 18 months (not less than six months), you will be entitled for Airfare proportionate to the period of your service. Alternatively, you can arrange your own Air Ticket and claim your entitlement upon completion of 18 months.



Cont'd...2.

: 2 :

MEDICAL:

Except for Dental and Eye Sight, you will receive free medical treatment for all illness, if attended to through Company's authorized Doctor/Clinic.

INSURANCE:

The Employee is covered under the Company's Workmen's Compensation Insurance in accordance with the Sultanate's Labour Laws.

ACCOMMODATION:

Free furnished and Air Conditioned Bachelor Sharing Accommodation.

TRANSPORT:

Provided by the company for work purpose.

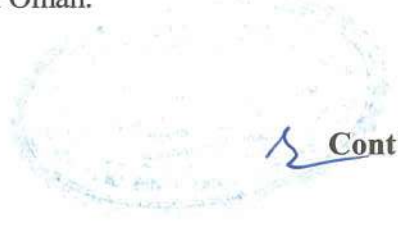
TERMINATION OF CONTRACT:

For termination of service before completion of Contract/Agreement, which is basically two years from the date of joining/return from last leave, one month's notice in writing will have to be given by either party. Notice/Notice pay will not be applicable during probation period. If the Employee leaves the Company prior to the end of this Contract, or any agreed extension, then the Employee must bear the cost of his passage from the Sultanate of Oman to his Country.

SPECIAL POWER FOR COMPANY:

The Company reserves the right to terminate the Agreement at any time without any Notice or Notice pay and you will be repatriated at your own cost for the following reasons:

Misbehaviour, Refusal to carry out Company's Orders, Negligence of Duty, and Absence from work without cause, found drunk at place of work, Gambling in Accommodation or at Work Site or any other reasons affecting the general operation of Company/Offences as per Laws of Sultanate of Oman.


Cont'd 3.

: 3 :

GRATUITY:

You will be paid end of Service Benefits/Gratuity as per Law of the Sultanate of Oman @ 15 Days/Year for the first 3 years of continuous employment and thereafter @ 30 Days/Year following the first Three Years @ last salary drawn. If the duration of Employment is less than One Year, no end of Service Benefits will be paid.

I, the undersigned, RADHAKRISHANAN RAJU, agreed to the above terms and conditions.

Signature of the Employee



Signature of Employer




N. SURENDRAKUMAR
GENERAL MANAGER

Date: 11.9.05

Copy: PERSONAL FILE



K.V. SOMASUNDARAM & CO.,

FLEET OWNERS & TRANSPORT CONTRACTORS

"MAHAN DOLAT", GRIHANIRMAN CO-OP. HSG. SCTY., ROOM No. 2,
PLOT NO.20, SECTOR 3E, KALAMBOLI, NEW MUMBAI - 410 218.

Phone : 7421282

Telefax : 022 - 7424726

E-mail : kvsmom@vsnl.com

Approved Member : Indian Banks' Association, Mumbai • Committee Member : All India Motor Transport Congress, New Delhi • Member : Loss Prevention Association of India Ltd. & Bangalore City Lorry Transporting Agents Assn • Life Member : Automobile Association of Southern India

• Recipient of All India : "Transport Samrat Award".

Date : 15/04/2005

TO WHOMSOEVER IT MAY CONCERN

This is to Certify that **Mr. R. Radhakrishnan** is working with as **Transport In Charge** in Our K.V.SOMASUNDRAM & CO., ON WORK CHARGED from 05.02.1991 to 15/04/2005.

Particularly He worked under my Leadership, He has lot of experience in Maintaining, Scheduling, Marketing, Customs Clearance, Truck Document Clearance and all chemical plant knowledge.

In this period his work performance & Conduct are Satisfactory.

He is young & Energetic Enthusiastic in doing his job. I wish him best of luck and bright future in all him future endeavor.

T. S. S. S. S.
Director.

HEAD OFFICE ♦ 10, MADRAS BYE-PASS ROAD, TRICHY-620 010. ☎ :200115 TELEFAX: 0431-201633 E-mail: kvstry@eth.net

ADMN. OFFICE ♦ 41, M.G. CHAKRAPANISTREET, SATHYA GARDEN, SALIGRAMAM, CHENNAI - 600 093.

☎ 4722288, 4723131, 4721188 TELEFAX: 044-4838393. E-mail: kvsmos@vsnl.com

BRANCHES ♦ FLAT NO.116, I FLOOR, BLOCK-4, SRI KALYANI'S RBR COMPLEX, MIYAPUR X ROADS, MIYAPUR, HYDERABAD - 500 050.

☎ 3040047 TELEFAX: 044 - 3043331, E-mail: kvshyd2@hd2.dotnet.in

♦ NO.2/1-176, PRASANNA THEATRE OPP. KUNJANDIYUR, KONOOR (PO), METTURDAM - 636 404. TELEFAX : 04298 - 31205. E-mail: kvsmtd@eth.net

♦ NO.5/115, SATHYA NAGAR, SIPCOT, RANIPET - 632 403. ☎ : 44646 TELEFAX: 04172-46076. E-mail: kvsrpt@sancharnet.in

भारत गणराज्य REPUBLIC OF INDIA

इसके द्वारा, भारत गणराज्य के राष्ट्रपति के नाम पर, उन सभी से जिनका इससे संबंध हो, अनुरोध एवं अपेक्षा की जाती है कि वे धारक को बिना किसी रोक-टोक के स्वतंत्र रूप से आने-जाने दें, और उसे हर तरह की ऐसी सहायता और सुरक्षा प्रदान करें जिसकी उसे आवश्यकता हो।

THESE ARE TO REQUEST AND REQUIRE IN THE NAME OF THE PRESIDENT OF THE REPUBLIC OF INDIA ALL THOSE WHOM IT MAY CONCERN TO ALLOW THE BEARER TO PASS FREELY WITHOUT LET OR HINDRANCE AND TO AFFORD HIM OR HER, EVERY ASSISTANCE AND PROTECTION OF WHICH HE OR SHE MAY STAND IN NEED.

भारत गणराज्य के राष्ट्रपति के आदेश से
BY ORDER OF THE PRESIDENT
OF THE REPUBLIC OF INDIA



दीपक खत्री/Deepak Khatri
सहायक कंसुलर अधिकारी
Assistant Consular Officer
भारत का राजदूतावास
Embassy of India
मुस्कट/Muscat

पासपोर्ट
PASSPORT



सत्यमेव जयते

भारत गणराज्य
REPUBLIC OF INDIA

[illegible]

P

IND

N8 148837

RAJU

RADHAKRISHNAN

M

09/06/1969

MEENACHIPURAM

MEENACHIPURAM

MUSCAT

09/05/2016

08/05/2026

P<INDRAJU<<RADHAKRISHNAN<<<<<<<<<<<<<<<<<<
N8148837<8IND6906090M2605085<<<<<<<<<<<<<D

سلطنة عمان
مملكة
ENTRY VISA

08

تاريخ الميلاد	01/01/1977	تاريخ انتهاء صلاحية	31/12/2019
جنس	Male	تاريخ الميلاد	01/01/1977
حالة الزواج	SINGLE	تاريخ الميلاد	01/01/1977
محل الإقامة	EMPLOYMENT	تاريخ الميلاد	01/01/1977

VISA NO. 741025177
ISSUED 1-2-2017
EXPIRY 31-12-2019
COMPARED BY
السلطنة
19/3/2019

1) Register your fingerprint & apply for resident card.
2) Give from the entry date.
3) The residence employment visa is considered since adult holder exceeds six months, from departure date.

Passports & Residence

75415037

Previous Passport cancelled and
returned, visas remain valid.

REMARKS / OBSERVATION

REMARKS / MISCELLANEOUS SERVICE

पिता / कानूनी अभिभावक का नाम / Name of Father / Legal Guardian
RAJU

माता का नाम / Name of Mother
POVNAMMAL

पति या पत्नी का नाम / Name of Spouse
ANITHA R

पता / Address
17/20 VOC STREET

ULUNDURPET TK VILLUPURAM DT

TAMILNADU 606107

पुराने पासपोर्ट का नं. और इसके जारी होने की तिथि एवं स्थान / Old Passport No. with Date and Place of Issue
F8092603 15/11/2006 MUSCAT

फाइल नं. / File No.
OMNMP2334816 OLD PPT CLD AND RETURNED

SL. No.: 4075



E-5938/07

Enrolment No.:

Roll No.: 000639

BHARTIYA SHIKSHA PARISHAD UTTAR PRADESH



Diploma in ENGINEERING PROG. (MECHANICAL)

This is to certify that R RADHAKRISHNAN
Son/ Daughter/ Wife of Shri K RAJU of
the Centre / College AURANGABAD (MS) has
been awarded the Diploma in ENGINEERING PROG. (MECHANICAL)
under Regular / Distance Education System having passed the examination held in the
year 2010 in FIRST Division.

Lucknow-227105

Dated : 10 JUL 2010

DIRECTOR



CHAIRMAN

ATTESTED BY ME

S. K. SHETTY B.A., D.L.M.
ADVOCATE
NOTARY GOVT. OF INDIA
8, "Prakash", Bestant Street,
Santa Cruz (W), Mumbai - 400 054
11 NOV 2011



The Signature of Shri. S. K. Shetty
Notary are by Certified



1. 1 NOV 2011

Signature of
Mentraya, Mumbai

CERTIFIED

Registrar : B

Checked by : B

Clerk : H

32314

R. R. Chaudhary
21/11/2011

CONSULATE GENERAL OF
THE SULTANATE OF OMAN
MUMBAI

We legalize the authenticity of the signature and stamp of
Home Dept

Consulate is without any responsibility for the contents of the document
No. of legalization: 32314/11
Date: 21/11/2011



Signature
Centre Supdt./Principal
With Seal

The Ministry of External Affairs
accepts no responsibility for the
contents of the document

No. 248766
21 NOV 2011
The Signature of the Secretary/Under Secretary/Additional Secretary/Joint Secretary/Deputy Secretary/Officer of State Government Attested



(S. K. SINGH)
(SURAT SINGH)
Section Officer (O.I.)
Ministry of External Affairs
New Delhi

NO: 27/90



GOMATHI AMBAL POLYTECHNIC,

Maaveeran Pooli Thevar Nagar,

MALAIYADIKURICHI-627755

Tirunelveli District.

Opened Under the G. O. Ms. No. 1391. Edn., Dt. 24/10/1984

Ref Roc A 35/90

Date 20.4.90

COURSE COMPLETION CERTIFICATE

Awarded to

Thiru / Selvi- R. RADHA KRISHNAN

of Mechanical Engineering Branch

on his / her satisfactory completion of the course of

studies from 1987-88 to 1989-90

He / She has appeared for the Final Diploma Examination

Conducted by the Board of Examination held during

April '90 with Register No. 125995

His / Her elective subjects in ~~V & VI~~ or ~~VII & VIII~~

Semesters are as follows :- is

1) Automobile Technology

2)

His/Her conduct and Character were

Good

Officer Seal with Date.



Principal
PRINCIPAL



GOMATHI AMBAL POLYTECHNIC,

Maaveeran Pooli Thevar Nagar,

MALAIYADIKURICHI-627755

Tirunelveli District.

Opened Under the G.O. Ms. No. 1391. Edn., Dt. 24/10/1984

Ref Roc B 91-92

Date 26.12.91

CONDUCT CERTIFICATE

No

527/91-92

Name

R. Radhakrishnan

Rcll No Admn. No

: 539/87-88

Date of Birth

: 09.06.69.

Period of Study

: Aug 87 to April 90

Education Attainments

: Normal

Conduct and Character

: Good

Other Remarks



K. Sub
PRINCIPAL

26/12/91

GOMATHI AMBAL POLYTECHNIC,
MAAVEERAN POOLITHEVAR NAGAR,
MALAIYADIKURICHI-627 755,
TIRUNELVELI KATTABOMMAN DISTRICT

REGISTER NO. 1603

DATED ON 30.11.95



GOVT. OF INDIA

MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF YOUTH AFFAIRS AND SPORTS

NEHRU YUVA KENDRA SANGATHAN
CUDDALORE

COMPUTER TRAINING DIVISION - Under NYK VTC

CERTIFICATE

This Certificate in
DIPLOMA IN COMPUTER APPLICATION

is awarded to

RADHA KRISHNAN. R

*who has completed the prescribed
course of study in the above discipline
and passed in* **SECOND CLASS**
in the examination held at

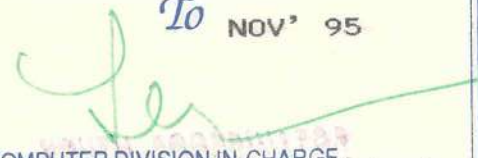
VRIDDHACHALAM

From **JUN 95**

To **NOV' 95**


COURSE DIRECTOR


COURSE IN-CHARGE


COMPUTER DIVISION IN-CHARGE.

NEHRU YUVA KENDRA
GOVT. OF INDIA
CUDDALORE - 607 001

< Shanmugam Mct Current certificate



Ministry of Health & Family Welfare
Government of India

Final Certificate for COVID-19 Vaccination

Beneficiary Details

Beneficiary Name / लाभार्थीचे नाव	Radhakrishnan Raju
Age / वय	52
Gender / लिंग	Male
ID Verified / ओळखपत्र	Passport # N8148837
Unique Health ID (UHID)	73-4055-2255-5682
Beneficiary Reference ID	21395260090353

Vaccination Details

Vaccine Name / लसीचे नाव	COVISHIELD
Date of Dose / डोसची तारीख	16 Jul 2021 (Batch no. 4121MC026)
Vaccinated by / यांच्याद्वारे लसीकरण	Dr. Dinesh Purohit
Vaccination at / लसीकरणाचे स्थळ	K Star Mall P-153 Chembur, Mumbai, Maharashtra



औषध सुद्धा आणि शिस्त सुद्धा
Together, India will defeat
COVID-19"

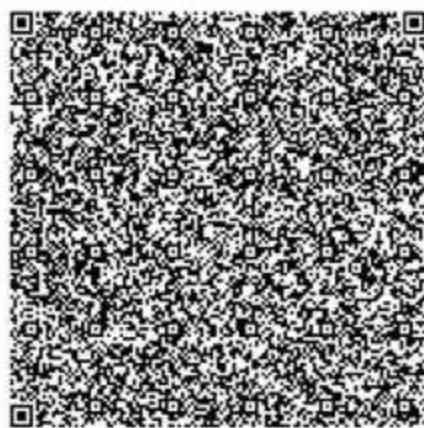
- पंतप्रधान श्री. नरेंद्र मोदी

In case of any adverse events, kindly contact the nearest Public Health Center/
Healthcare Worker/District Immunization Officer/State Helpline No. 1075

कोणत्याही अडिक्चल परित्याच आढळून आल्यास कृपया जवळचे सार्वजनिक आरोग्य केंद्र/ आरोग्यसेवा
कर्मचारी/ जिल्हा लसीकरण अधिकारी/ राज्य हेल्पलाइन क्रमांक १०७५ वर संपर्क साधा.

COWIN

Winning Over COVID



This certificate can be verified by scanning the QR code at
<http://verify.cowin.gov.in>